

**MINUTES OF THE  
BI-STATE REGIONAL COMMISSION**

Wednesday, September 28, 2016, 3:30 p.m.  
Scott County Administrative Center  
600 West Fourth Street  
Davenport, IA

**MEMBERS PRESENT:** Thodos – Chair, Austin, Callaway-Thompson, Carroll-Duda, Dawson, Earnhardt, Gordon, Gradert, Heninger, Klipsch, Lawrence, Newton-Butt, Raes, Schloemer, Sherwin, Sorensen, Sunderbruch, Terry, Waldron, Webster

**MEMBERS ABSENT:** Broderson, Hillman, Holst, Howard, Looney, Maranda, Moore, O’Boyle, Pauley, Stoermer, Tank, Washburn

**OTHERS PRESENT:** Kathy Morris, Director, Waste Commission of Scott County; Brian Stineman, Director of Public Works, City of Muscatine; Kristy Korpi, City of Muscatine

**STAFF PRESENT:** Berkley, Bulat, Grabowski, Miller, Moritz, Pearson

Chair Thodos called the meeting to order at 3:34 p.m. and began with introductions of attendees.

1. Approval of the August 24, 2016 Minutes. Mr. Terry moved to approve the minutes of the August 24, 2016 meeting as presented. Mayor Klipsch seconded the motion, and it passed unanimously.
2. Treasurer’s Report. Mayor Klipsch presented the Treasurer’s Report for the month ending August 31, 2016, noting an ending total bank and book balance of \$727,321.44. Mr. Gordon moved the report be accepted as written and mailed. Ms. Earnhardt seconded the motion, and it passed unanimously.
3. Finance and Personnel Committee.

- a. Bills. Mr. Austin presented the bills totaling \$25,382.77, as listed on the following bills listing:

Bills List

Blackhawk Bank & Trust, VISA charge card expenses related to Managers & Administrators Committee meeting (cost reimbursed by participants); Chief Elected and Chief Administrative Officials meeting (cost reimbursed by participants); 1 staff attending the Federal Transit Administration/American Public Transportation Association Performance-Based Planning Peer Exchange; 2 staff attending the Moving Iowa Forward conference; 1 staff attending the RCMS Group meeting; 2 staff attending the Illinois Public Transportation Association Conference; office supplies	\$ 6,212.12
Hurt, Norton & Associates, August 2016 legislative technical service and Professional Media Services (cost reimbursed by participating member governments)	9,750.00

Rock Island County Treasurer			5,395.65
10/2016	Rent	\$4,618.38	
10/2016	Internet Access	88.00	
08/2016	Postage	470.36	
08/2016	Supplies	93.55	
08/2016	Cell Phone	125.36*	
*(Partial costs reimbursed by HCEDP)			
Thomas A. Skorepa, P.C., Administrator	Hearing Officer, June services		4,025.00
(cost reimbursed by MUNICES)			

Addendum

None

Mr. Austin moved approval of the bills totaling \$25,382.77 as presented above. Mr. Terry seconded the motion, and it passed unanimously.

- b. Report on Progress on Commission’s FY 2016-17 Program Budget as of August 31, 2016. Mr. Austin explained the Program Budget Status Report was mailed in members' packets. The Commission is 16.7% through the fiscal year with 13.9% expended and within budget. Mr. Austin questioned the discrepancy between the 25.00 F.T.E. staff level budgeted and the 21.25 F.T.E. staff level maintained. Ms. Bulat explained that was due to a staff vacancy and to allow for capacity of additional staffing for new grant funding that may occur in FY17.
- c. Contracts/Grants for Consideration. Ms. Bulat presented the following contracts or grants for consideration.
  - Contract with Unity Point Health – Trinity for Partnership to Improve Community Health. The contract is for \$109,775, and the period of the contract is September 30, 2016 to September 29, 2017.
  - Contract with Illinois Department of Transportation for Henry County Area Greenway and Trails Planning. The contract is for \$25,390, and the contract period is November 1, 2016 to October 31, 2018.
  - Contract with Parsons Brinckerhoff, Inc., for data tools training. The contract is for \$7,800, and the contract period is October 1, 2016 to June 30, 2017.

Mayor Klipsch moved approval of the contracts as presented above. Ms. Earnhardt seconded the motion, and it passed unanimously.

- 4. Solid Waste Report. Ms. Morris reported the largest and most impactful update at the Waste Commission was completion and opening of the single-stream recycling facility. She thanked the many partners in the region for a true collaboration to finance and support the facility. The Scott County Board issued bonds, and the Waste Commission received a closed-loop grant to finance the construction. Communities and businesses from both Iowa and Illinois are utilizing the facility, which has seen a 102% increase in material accepted in the first two months of operation. Recycling contamination is higher with the single-stream program; however, it is still below 10%, which is very good for a single-stream recycling facility. Ms. Morris stated that the cities and Waste Commission are currently working with households to “right-size” their recycling cart, and are receiving more requests for smaller carts than anticipated. Ms. Morris stated that the footprint of the smaller cart is only slightly smaller than the current carts,

and staff has been asking residents to consider that recyclables generally increase around the holidays.

Ms. Morris stated that in addition to the single-stream facility, the Waste Commission has made changes to its electronic recycling and household hazardous waste program. The hours of operation have been expanded to include later hours two days a week and Saturday hours once a month.

Mr. Stineman explained that the previous City of Muscatine Solid Waste Manager moved on, and Kristy Korpi is the interim Solid Waste Manager in addition to her role as Transit Manager. Mr. Stineman also announced that the City of Muscatine is updating its Landfill Master Plan. The Muscatine Landfill will be running out of space soon, and the city and the Waste Commission of Scott County are evaluating a collaboration on landfills and recycling. Bi-State has assisted the city and Waste Commission in writing two grant applications to fund a feasibility study on the collaboration. A collaboration is anticipated to be beneficial; however, the study is needed to ensure the collaboration will be economically and environmentally beneficial for both the city and the Waste Commission.

Ms. Berkley, Bi-State Staff Coordinator for the Rock Island County Waste Management Agency (RICWMA), announced that RICWMA has signed a new contract with Republic Services for the drop-off recycling program. The new contract includes refurbishing existing containers to make them accessible at ground level. This will enable the host cities to remove the stairs at the site. RICWMA also partners with the Waste Commission of Scott County to provide electronic recycling and household hazard material disposal for Rock Island County residents. The Rock Island County Health Department is coordinating with IL EPA to provide a governmental tire collection in late October or early November.

Ms. Berkley stated that the Atkinson Landfill has been closed since 2013 due to IL EPA violations by the operator, but may have an opportunity to reopen later this year. Mr. Gradert stated that the buyer has withdrawn its proposal, and the landfill reopening is on hold. In addition to the landfill, many communities in Henry County continue to provide solid waste and recycling services to their residents in both curbside and collection programs. The Village of Cambridge has partnered with Eagle Enterprises in Galva to provide door-side collection of electronics. This program is funded by a small fee assessed on the water bill.

Ms. Berkley stated that Bi-State also assisted the City of West Liberty with an application to the IA DNR and will be receiving an \$800,000 funding packet to implement a curbside recycling program.

5. Consideration of Resolution for Annual Certification of the Bi-State Revolving Loan Fund (RLF) Plan. Ms. Moritz, Revolving Loan Fund Program Administrator, told the Commission that RLF is celebrating 31 years of providing gap financing to businesses. Since the inception of the program in 1985, over \$10 million has been loaned to 107 businesses in Rock Island and Scott Counties. These loans have helped generate approximately \$437 million in total investments, accessing city and state public financing programs, financial institutions, and company equity. In addition, nearly 3,800 jobs have been created/retained in the two-county area. Currently, there is approximately \$753,000 available to loan with the repayment loan pool growing by \$5,000 each month.

Mayor Klipsch motioned to approve the resolution to renew the annual certification of the Bi-State Revolving Loan Fund Plan. Ms. Earnhardt seconded, and the motion passed unanimously.

6. Consideration of Resolution for Annual Certification of the Mercer-Muscatine Revolving Loan Fund (MMRLF) Plan. Ms. Moritz also presented the Commission with information on the MMRLF Program. There have been \$598,000 loaned to businesses in Mercer and Muscatine Counties. These loans have helped generate over \$43 million in total investments. Currently, there is \$143,000 available to loan for Mercer and Muscatine County businesses.

Mayor Klipsch motioned to approve the resolution to renew the annual certification of the Mercer-Muscatine Revolving Loan Fund Plan. Ms. Earnhardt seconded, and the motion passed unanimously.

Ms. Moritz also reported that Henry County's RLF, administered by Lori Merrill, has \$222,000 available to loan to Henry County businesses.

7. Questions or Comments by Commissioners. There were no questions or comments by Commissioners.
8. Other Business. Ms. Bulat reminded Commissioners that the October meeting will be a luncheon in honor of Bi-State's 50<sup>th</sup> Anniversary. The luncheon, with brief meeting, will be held at 11:30 a.m. at the Camden Centre, Milan, IL.
9. Adjournment. The meeting adjourned at 4:10 p.m.

Respectfully submitted,



Kimberly Callaway-Thompson  
Secretary