

**MINUTES OF THE
BI-STATE REGIONAL COMMISSION**

Wednesday, July 27, 2022, 3:30 p.m.
Bettendorf City Hall
Second Floor Board Room
1609 State Street
Bettendorf, Iowa

MEMBERS PRESENT: Breeden –Vice-Chair, Beck, Brunk, Dawson, Dunn, Freeman, Holman, Lawrence, Matson, Maxwell, Mendenhall, Mielke, Newton, Ortiz, Roethler, Sauer, Thompson, Thoms, Waldron

MEMBERS ABSENT: Bark, Deppe, Gallagher, Heninger, Kendall, Kinzer, Lack, Limberg, Mather, G. Moore, R. Moore, Parker, Rayapati, Schloemer, Sherwin, Stoermer

OTHERS PRESENT: Colonel Daniel Mitchell, Garrison Commander, Rock Island Arsenal; Staci-Jill Burnley, Public Affairs Officer, Rock Island Arsenal

STAFF PRESENT: Bulat, Grabowski, McCullough, Schmid

Vice-Chair Breeden called the meeting to order at 3:31 p.m. and asked for introductions.

1. Approval of the June 22, 2022 Minutes. Mr. Maxwell moved to approve the minutes of the June 22, 2022 meeting as amended. Mr. Beck seconded the motion, and it passed unanimously.
2. Treasurer's Report. Mr. Brunk presented the Treasurer's Report for the month ending June 30, 2022, noting an ending total bank and book balance of \$528,323.80. A question was broached about interest rates on CDs. Ms. Bulat advised that she would confer with Finance Director Carol Connors and report back at the next meeting. Mr. Brunk moved the report be accepted as written and mailed. Mr. Beck seconded the motion, and it passed unanimously.
3. Finance and Personnel Committee.
 - a. Bills. Mr. Waldron presented the bills totaling \$157,002.50, as listed on the following bills listing:

Bills List

Blackhawk Bank & Trust VISA credit card expenses related to:	3,778.53
1 staff attending June 2022 NADO (Nat'l Assn. of Dev. Org.) Summer Board Meeting; 2 staff attending 2022 NADO Four State Regional Econ. Dev. Conference; 1 staff attending ICOG (Iowa Council of Government) Executive Director Retreat; 2 staff attending ITAG (Iowa Technology & Geospatial) Conference; June 3rd MAC Mgrs. & Admin. Mtg. (cost reimbursed by participants); June 17th CEO/CAO Mtg. (cost reimbursed by participants); APA (American Planning Association) ads for Senior & Transportation Planner(s) Membership Dues; Software Subscriptions; Office supplies	
JTI (John Thomas, Inc.) – Repairs for 7 Traffic Counters	3,458.79
NCIC (North Central Illinois Council of Governments) – Haz. Mit. Plan – Stark Co.	4,000.00

Rock Island County Treasurer			5,765.18
08/2022	Rent	4,979.25	
08/2022	Internet Access	88.00	
07/2022	Managed Print Services	239.77	
06/2022	Postage	432.25	
06/2022	Cell Phone	25.91	

Addendum

Disbursement of funds for the following Revolving Loan Fund Loan:

CPI of the Midwest, Inc. 140,000.00

Mr. Waldron moved approval of the bills totaling \$157,002.50 as presented above. Mayor Matson seconded the motion, and it passed unanimously.

- b. Report on Progress on Commission's FY 2021-22 Program Budget as of June 30, 2022. Mr. Waldron explained the Program Budget Status Report was distributed at the meeting. The Commission is 100.0% through the fiscal year with 92.0% expended and within budget.
 - c. Contracts/Grants for Consideration. There were no grants/contracts for consideration.
4. Non-motorized Transportation Activities in the Bi-State Region. Mr. Schmid provided a summary of various topics concerning bicycle and pedestrian transportation in the Bi-State Region. Bi-State Regional Commission's activities in the past few years include three countywide plans in Henry, Rock Island, and Muscatine Counties. The plans incorporated diverse elements of public involvement to inform the future of trail and greenway planning in their respective jurisdictions, as well as from resource agencies and county staff.

Among BSRC's administrative responsibilities is the programming of Transportation Alternatives Set-Aside funds in the metropolitan planning area (MPA) and the Iowa Region 9 Planning Area (RPA). Mr. Schmid explained that the federal funds are passed to the states, which administer their own Transportation Alternatives programs, resulting in slightly varying program conditions in Iowa and Illinois. As a result of the Infrastructure Investment and Jobs Act (IIJA) passed in fall 2021, TASA funds administered by BSRC are expected to increase substantially, resulting in improved nonmotorized travel opportunities in the region.

BSRC provides infrared trail counters to member governments to loan at no cost. The trail counting program began in 2012. Some sites have recorded over 500 days' worth of data and provide a good estimate of trail use across seasons and weather conditions. In addition, BSRC maintains the QCTrails.org website as a community resource to learn where trail and nonmotorized infrastructure are located throughout the region to provide residents and visitors the opportunity for active living. Since 2020, the website experienced an increase in online traffic as a result of the explosion in interest in bicycling, hiking, and recreational walking nationwide. In further promoting opportunities for active living, BSRC has partnered with the Scott County Health Department on a Physical Activity Access Project funded through the Iowa Department of Public Health. The project included conducting walk audits, needs assessment surveys, and installing temporary pop-up projects.

In conclusion, Mr. Schmid provided an overview of numerous grant funding sources to develop bicycle and pedestrian infrastructure. Federal, state, local, and private foundation grant funding can help alleviate the cost burden on counties and municipalities to improve active transportation and recreation in communities throughout the region. Large and small communities in the Bi-State Region have been successful in pursuing grant funding for such purposes. Communities interested in applying for grants may contact Bi-State for technical assistance in grant writing.

5. Questions or Comments by Commissioners. There were no additional questions or comments.
6. Other Business. There was no other business
7. Adjournment. The meeting adjourned at 4:13 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Scott Sauer".

Scott Sauer
Secretary