

**MINUTES OF THE
BI-STATE REGIONAL COMMISSION**

Wednesday, May 24, 2023, 3:30 p.m.
SAL Community Services
3800 Avenue of the Cities, Suite 108
Moline, IL

MEMBERS PRESENT: Breeden – Chair, Adams, Bark, Beck, Callaway-Thompson, Dawson, Heninger, Lack, Lawrence, Matson, Maxwell, Mendenhall, Mielke, Ortiz, Paustian, Roethler, Sauer, Sorensen, Stoermer, Thompson, Thoms, Wise

MEMBERS ABSENT: Brunk, Dunn, Freeman, Gallagher, Limberg, G. Moore, R. Moore, Parker, Newton, Rayapati, Schloemer

OTHERS PRESENT: Jonathan Ramsdell, Rock Island Arsenal; Kelly Krell, Riverdale City Clerk

STAFF PRESENT: Bulat, Grabowski, McCullough

Chair Breeden called the meeting to order at 3:30 p.m.

1. Approval of the April 26, 2023 Minutes. Mr. Stoermer moved to approve the minutes of the April 26, 2023 meeting as presented. Mayor Dawson seconded the motion, and it passed unanimously.
2. Treasurer’s Report. Mr. Maxwell presented the Treasurer’s Report for the month ending March 31, 2023, noting an ending total bank and book balance of \$563,609.33. Mr. Maxwell moved the report be accepted as written and mailed. Mayor Matson seconded the motion, and it passed unanimously.
3. Finance and Personnel Committee.
 - a. Bills. Mayor Thoms presented the bills totaling \$7,884.63, as listed on the following bills listing:

Bills List

Blackhawk Bank & Trust VISA credit card expenses related to:	\$ 2,256.34
April 5 th Iowa Intergovernmental Mtg. (cost reimbursed by participants);	
April 21st CEO/CAO Mtg.; (cost reimbursed by participants);	
3 staff for on-site Transportation/Traffic Engineer & GIS training;	
2 staff attending 2023 Economic Development Conference/EDA Denver Region;	
Software Subscriptions including Photoshop & Creative Cloud Licenses;	
Rock Island County Treasurer	5,628.29
06/2023 Rent	4,979.25
06/2023 Internet Access	88.00
05/2023 Managed Print Services	243.34
04/2023 Postage	291.47
04/2023 Cell Phone	26.23

Addendum

There were no additions to be made to the bills listing contained in the May 24, 2023 Agenda packet.

Mayor Thoms moved approval of the bills totaling \$7,884.63 as presented above. Mr. Beck seconded the motion, and it passed unanimously.

- b. Report on Progress on Commission’s FY 2022-23 Program Budget as of April 30, 2023.
There was no report presented at the meeting.
- c. Contracts/Grants for Consideration. Ms. Bulat presented the following contract/grant for consideration
 - Contract from the Illinois Department of Transportation for the Human Service Transportation Program (HSTP) to coordinate public transportation services and access in rural areas of Illinois, to include Rock Island, Mercer, Whiteside, and Henry counties in the amount of \$76,601 for the period July 1, 2023 through June 30, 2025.
 - Grant from the Economic Development Administration for planning services. The grant is for \$210,000 with \$210,000 match for the period of July 1, 2023 through June 30, 2026.

Mr. Stoermer moved approval of the contract and grant as presented above. Ms. Mendenhall seconded the motion, and it passed unanimously.

- d. Consideration of Recommended FY2023 Proposed Revised Commission Planning Budget. Ms. Bulat reported the Finance and Personnel Committee reviewed and recommended the proposed revised FY 2023 Commission Planning Budget.

Mayor Matson motioned to approve the Revised FY2023 Program Budget as presented, and Mayor Thoms seconded. The motion passed unanimously.

- e. Presentation of Recommended FY2024 Commission Planning Budget. Ms. Bulat reviewed the draft FY 2024 Budget as recommended by the Finance and Personnel Committee. She reported dues for Bi-State’s member governments will remain the same as last year, and that dues are used for unmatched federal and state grants, providing regional programs and technical assistance. Continuation of the merit performance review program, with a projected average of 2.5%, is recommended along with a 3.0% across the board annual wage adjustment.

The budget will lay on the table and be considered for approval at the June 28, 2023 Commission meeting, and the line item budget and dues pages are sent to all member governments for review.

4. Consideration of Resolutions Supporting the FY2024 Quad Cities and Region 9 Transportation Planning Work Programs (TPWPs). Ms. McCullough presented drafts of the FY2024 Transportation Planning Work Programs (TPWPs) for the Quad Cities metropolitan planning area and the area serving rural Scott County, and Muscatine County known as Region 9. These documents contain the planned activities and budget for transportation efforts conducted by Bi-State Regional Commission staff in the coming fiscal year. The budgets are incorporated into the overall agency budget. The Quad Cities MPO effort is a

total of \$1,587,705 utilizing \$1,270,164 in federal transportation planning dollars including carryover from Illinois planning funds from FY2023. The Region 9 effort is a total of \$66,431, which includes \$53,145 in federal transportation planning dollars.

The U.S. Department of Transportation (DOT) has put forward 8 Planning Emphasis Areas (PEA) to frame the locally-derived transportation planning activities, and mentioned last year. For the MPO, there is an additional requirement to set-aside 2.5% of the transportation planning dollars for work related to Complete Streets. The federal amount for the set-aside for Iowa and Illinois combined is \$14,934. The MPO activities will include development of a traffic safety summit, programming of transportation funds, and oversight of three consultant studies related to freight, traffic safety, and corridor planning. Region 9 activities will include updates to the annual work program and transportation improvement program, programming of transportation funds, trails/transit assistance, and an update of the regional Muscatine County Trails Plan.

The MPO and Region 9 Transportation Policy Committees review the work program activities, while the Commission approves the budgets and ability for staff to facilitate contracts with the DOTs. Commissioners approved the budgets and ability to execute contracts accordingly.

Mr. Maxwell moved approval of the resolutions to authorize application of the federal transportation planning grants and execute the respective grant agreements as presented. Mayor Thoms seconded, and the motion carried unanimously.

5. Questions or Comments by Commissioners. Ms. Mendenhall asked if the debt ceiling crisis will affect Bi-State. Ms. Bulat said that while transportation projects may feel some effects, the funding for planning would not, and Bi-State has never had its funding pulled. Mayor Matson said that there is no funding for the I-80 corridor updates from the QC to Iowa City. Ms. Bulat noted that there will be a comment opportunity at a meeting with the Iowa DOT Commission on June 13 in Burlington, Iowa, and suggested a presentation could be coordinated to promote improvements to the I-80 corridor. Mr. Beck responded that legislators have alerted Iowa DOT of the need to widen and improve I-80. Chair Breeden asked if funding was affected in other parts of the region, and Ms. Bulat noted that there is a backlog of projects in front of the Illinois DOT.
6. Other Business. Ms. Bulat reported that the Quad Cities Riverfront Council had met on May 23, and certificates of appreciation were awarded to American Cruise Lines, City of Bettendorf, River Action, City of Moline, and City of Davenport for various projects improving the riverfront and tourism.

Mayor Matson noted that the completion of RAGBRAI and Bix Fest will take place on the same day in Davenport. It is the 50th anniversary of RAGBRAI and the 49th anniversary of the Bix Fest. As many as 100,000 people may attend these events.

7. Adjournment. The meeting adjourned at 4:12 p.m.

Respectfully submitted,



Richard “Quijas” Brunk
Secretary