

**MINUTES OF THE  
BI-STATE REGIONAL COMMISSION**

Wednesday, June 28, 2023, 3:30 p.m.  
SAL Community Services  
3800 Avenue of the Cities, Suite 108  
Moline, IL

**MEMBERS PRESENT:** Bark – Vice Chair, Adams, Beck, Brunk, Dawson, Freeman, Heninger, Lack, Lawrence, Matson, Maxwell, Mendenhall, Mielke, Ortiz, Sauer, Sorensen, Stoermer, Thompson

**MEMBERS ABSENT:** Breeden, Callaway-Thompson, Dunn, Gallagher, Limberg, G. Moore, R. Moore, Parker, Paustian, Newton, Rayapati, Roethler, Schloemer, Thoms, Wise

**OTHERS PRESENT:** Kevin Belle, Rails to Trails Conservancy; Jonathan Ramsdell, Rock Island Arsenal; Kelly Krell, Riverdale City Clerk

**STAFF PRESENT:** Grabowski, Henderson, Kalakuntla, McCullough

Vice Chair Bark called the meeting to order at 3:30 p.m.

1. Approval of the May 24, 2023 Minutes. Mr. Beck moved to approve the minutes of the May 24, 2023 meeting as presented. Ms. Mendenhall seconded the motion, and it passed unanimously.
2. Treasurer’s Report. Mr. Maxwell presented the Treasurer’s Report for the month ending May 31, 2023, noting an ending total bank and book balance of \$558,317.98. Mr. Maxwell moved the report be accepted as written and mailed. Mayor Freeman seconded the motion, and it passed unanimously.
3. Finance and Personnel Committee.
  - a. Bills. Ms. Mendenhall presented the bills totaling \$82,894.57, as listed on the following bills listing:

Bills List

|  |             |
|--|-------------|
| Blackhawk Bank & Trust VISA credit card expenses related to:                               | \$ 5,908.11 |
| May 3 <sup>rd</sup> Iowa Intergovernmental Mtg. (cost reimbursed by participants);         |             |
| May 5 <sup>th</sup> MAC Mgrs. & Admins. Mtg. (cost reimbursed by participants);            |             |
| May 19 <sup>th</sup> CEO/CAO Mtg. (cost reimbursed by participants);                       |             |
| May 22 <sup>nd</sup> QCRC Mtg. (cost reimbursed by participants);                          |             |
| June 12 <sup>th</sup> 2023 Davenport State of the City Address;                            |             |
| 4 staff attending 2023 Staff Retreat – IA Association of Councils of Governments;          |             |
| 2 staff attending HUD/OIG – CDBG-DR (Disaster Recovery) Fraud Training;                    |             |
| Employee Work/Immigration VISA H-1B Card – legal processing fees;                          |             |
| Aledo Times Record (newspaper) – Aledo, IL Public Notices;                                 |             |
| Software Subscriptions including Zoom and Photoshop & Creative Cloud Licenses;             |             |
| Office Supplies  |             |
| Chmura Economics & Analytics, LLC – JobsEQ Technology Platform                             | 8,200.00    |
| software 3-yr. License Agreement – July 15, 2023 to July 14, 2026 – 1 of 3 Annual payments |             |
| ETSB – Christine Cary/Bi-State Reg. Commission Employee                                    | 22,416.26   |
| Vacation Accrual transfer  |             |

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|---|------------|
| Info USA Marketing, Inc., Data Axle, Inc. – License Agreement<br>December 14, 2022 to December 13, 2023 | 2,100.00   |
| Park Planet – Playground Equipment for Fairmount Library/<br>ICOG Davenport 5-2-1-0                     | *17,397.00 |
| Platinum Information Services, Inc. – May/June 2023<br>Support Services Invoices – revised              | 3,625.00   |
| Rock Island County Treasurer  | 5,778.20   |
| 07/2023 Rent  | 4,979.25   |
| 07/2023 Internet Access   | 88.00      |
| 06/2023 Managed Print Services  | 243.34     |
| 05/2023 Printing  | 80.20      |
| 05/2023 Postage   | 326.29     |
| 05/2023 Cell Phone  | 61.12      |
| Thomas A. Skorepa, P.C., Attorney At Law – May 2023 Fees  | 2,170.00   |

Addendum

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| InterGen, Inc. – final 50% payment for website design services | 4,800.00 |
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\*CORRECTION:

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|---|-----------|
| City of Davenport, on Bills List, shown as Park Planet \$17,397.00;<br>additional invoices added in the amount of \$10,500 for a<br>total of \$27,897.00. | 27,897.00 |
|---|-----------|

Ms. Mendenhall moved approval of the bills totaling \$82,894.57 as presented above. Mr. Beck seconded the motion, and it passed unanimously.

- b. Report on Progress on Commission’s FY 2022-23 Program Budget as of May 31, 2023. Ms. McCullough explained the Program Budget Status Report was distributed at the meeting. The Commission is 91.7% through the fiscal year with 70.0% expended and within budget.
- c. Contracts/Grants for Consideration. Ms. McCullough presented the following contract/grant for consideration
  - Contract with Rock Island County Waste Management Agency for Staff Support. The contract is for actual costs and will run from July 1, 2023 to June 30, 2024
  - Contract with Emergency Telephone System Board of Rock Island County for Staff Support. The contract is for actual costs and will run from July 1, 2023 to June 30, 2024
  - Contract with Scott County Kids for Financial Management. The contract is for actual costs and will run from July 1, 2023 to June 30, 2024
  - Grant with Iowa Association of Regional Councils for Iowa Department of Economic Development for planning assistance to local governments. The grant is for up to \$16,176 and will run from July 1, 2023 to June 30, 2024.
  - Purchase of JobsEQ+ Platform for workforce and economic data. The contract is for \$8,200/year for three years and will run from 2023 to 2026.

Mr. Stoermer moved approval of the contracts and grants as presented above. Mr. Maxwell seconded the motion, and it passed unanimously.

- Contract with consultant to develop an RFP to select vendor for the regional joint aerial photo purchase project. The contract amount will not exceed \$35,000. Bi-State will hold the contract, which will begin in July 2023 and be completed by the end of December 2024.

Mr. Beck moved approval of the contract as presented above. Mr. Maxwell seconded the motion, and it passed unanimously.

- d. Consideration of Recommended FY2024 Commission Planning Budget. Ms. McCullough noted no comments had been received from member governments regarding the proposed FY2024 draft budget and dues structure.

Mr. Maxwell motioned to approve the Recommended FY2024 Commission Budget Plan as presented, and Mayor Matson seconded. The motion passed unanimously.

4. Great American Rail-Trail Initiative. Mr. Belle, provided background on the non-profit organization's purpose to advocate for the conversion of abandoned rail corridors to trails. There are over 25,000 miles of rail trails in the United States. The Rails-to-Trails Conservancy is focusing attention on the development of a national trail from Washington DC to Washington State. The goals for the Great American Rail-Trail include creating a cross-county, multi-use, fully off-road trail in partnership with the states and to promote economic development and tourism opportunities that trails bring. An influencer tour with media and stakeholders is planned in the region.

Beginning in Davenport on September 26 and continuing to Ottawa by September 28, the bicycle tour will highlight gaps in trail segments needed to complete the Great American Rail-Trail. Nationally, over half of the trail has been completed and is comprised of over 150 individual trails. More information will be provided as the tour date approaches.

5. Marine Plastics Litter Project. Ms. McCullough informed the Commissioners that Mississippi River Plastics Pollution data collection effort involving 266 volunteers and the collection of 24,943 litter items was completed in 2022. Seventy-six percent of the litter collected were plastics. Of the items collected, the top four included cigarette butts, food wrappers, paper and cardboard and film fragments.

As a follow-up to the 2022 Mississippi River Plastics Pollution project, Mississippi River Cities and Towns Initiative (MRCTI) partnering through a grant from the Commission for Environmental Cooperation (CED), has launched a Reduction of Marine Litter Project. The Quad Cities will be engaged in public input sessions. Six workshops will be held at the end of July and early August 2023. Facilitators will seek feedback on ways to reduce plastics and other litter from getting into our waterways. A survey will also be used to collect public input. The information will be used to create an implementation strategy that can be used locally with the goal of reducing litter from reaching the ocean

6. Questions or Comments by Commissioners. There were no questions or comments by Commissioners.
7. Other Business. There was no other business.
8. Adjournment. The meeting adjourned at 4:00 p.m.

Respectfully submitted,



Richard "Quijas" Brunk  
Secretary