

**MINUTES OF THE
BI-STATE REGIONAL COMMISSION**

Wednesday, January 24, 2024, 3:30 p.m.
Rock Island County Office Building
1504 Third Avenue, Third Floor County Board Room
Rock Island, IL

MEMBERS PRESENT: Breeden – Chair, Adams, Bark, Beck, Brunk, Dawson, Dunn, Freeman, Gallagher, Heninger, Lack, Matson, Maxwell, Mielke, Newton, Paustian, Rayapati, Schloemer, Sorensen, Stoermer, Thompson, Volkert

MEMBERS ABSENT: Callaway-Thompson, Limberg, Mather, Mendenhall, G. Moore, R. Moore, Parker, Roethler, Thoms

OTHERS PRESENT: Colonel Daniel Mitchell, Garrison Commander, Rock Island Arsenal; Jonathan Ramsdell, Rock Island Arsenal; Donald Wrenn, Rock Island Arsenal

STAFF PRESENT: Bulat, Grabowski, McCullough

Chair Breeden called the meeting to order at 3:30 p.m.

1. Ratify Action Taken and Approval of the December 20, 2023 Minutes. Due to a lack of quorum at the December 20, 2023 meeting, Chair Breeden asked for a motion to ratify the ratify the actions taken at the previous meeting. Mr. Beck motioned to ratify the previous actions and to approve the minutes of the December 20, 2023 meeting as presented. Mr. Maxwell seconded, and the motion passed unanimously.
2. Treasurer’s Report. Mr. Maxwell presented the Treasurer’s Report for the month ending December 31, 2023, noting an ending total bank and book balance of \$375,927.48. Mr. Maxwell moved the report be accepted as written and mailed. Mr. Mielke seconded the motion, and it passed unanimously.
3. Finance and Personnel Committee.
 - a. Bills. Mr. Stoermer presented the bills totaling \$33,669.15, as listed on the following bills listing:

Bills List

Blackhawk Bank & Trust VISA credit card expenses related to:	\$ 2,232.84
Hosted Traffic Workshop; Office Supplies; Retirement Reception Supplies	
Iowa Intergov Meeting (costs to be reimbursed by participants);	
Managers and Administrators Meeting (costs to be reimbursed by participants);	
Chief Elected and Administrators Meeting (costs to be reimbursed by participants);	
Adobe Creative Cloud subscription	
NADO National Association of Development Organizations	5,800.00
Sustaining Membership 1/1/24-12/31/24	4,000.00
RPO Membership 1/1/24-12/31/24	500.00
2023 Annual Conference-Gena McCullough	650.00
2023 Annual Conference-Sarah Bambas	650.00
Thomas A. Skorepa P.C. Attorney At Law – December 2023 Fees	2,345.00

Mel Foster Insurance, 2023 annual premium for renewals of Business Owners Package Policy, Auto Policy, Crime Policy, Umbrella Policy USLI Directors & Officers/EPLI Policy, Accident Fund Workers Comp. Policy and Cyber Security Policy	17,721.47
Rock Island County Treasurer	*5,067.25
02/2024	Rent 4,979.25
02/2024	Internet Access 88.00

Addendum

*CORRECTION:

Rock Island County Treasurer, on Bills List, shown as \$5,067.25; additional 5,569.84 invoices added in the amount of 502.59 (Managed Print Services and Postage) for a total of \$5,569.84

Mr. Stoermer moved approval of the bills totaling \$33,669.15 as presented above. Mr. Beck seconded the motion, and it passed unanimously.

- b. Report on Progress on Commission’s FY 2023-24 Program Budget as of December 31, 2023. Mr. Stoermer explained the Program Budget Status Report was distributed in Commission members’ packets. The Commission is 50.0% through the fiscal year with 26.8% expended and within budget.
- c. Contracts/Grants for Consideration. Ms. Bulat presented the following contracts and grants for consideration.
 - Contract with City of Buffalo for a comprehensive plan. Contract is for \$14,628.00 for the period of 2/1/24-2/28/25.

Mr. Beck moved approval of the contract with the City of Buffalo as presented above. Mr. Stoermer seconded the motion, and it passed unanimously.

- Contract with Safe Streets and Roads For All (SS4A) Quad Cities-Kewanee-Muscatine Traffic Safety Action Plan for a Consultant Contract with Kaskaskia Engineering Group (KEG). Contract is for up to \$200,000 Total Cost; and Local Share Split Between States for SS4A match, new Iowa DOT State Match Agreement \$20,000. Illinois match already contracted at \$20,000. Contract time period is 2/1/24-5/31/25.

Mayor Bark moved approval of the contract with Safe Streets and Roads For All as presented above. Mr. Mielke seconded the motion, and it passed unanimously.

4. Executive Committee

- a. Election of Officers. Chair Breeden reported the Executive Committee, serving as the Nominating Committee, met January 24, 2024 to recommend a slate of officers for consideration to the full Commission. The By-Laws provide that officers shall serve a term of one year (with eligibility for re-election to a second term) and must be elected officials with no more than one officer from each jurisdiction and no more than two officers from the same state. The office begins March 1, 2024. The slate nominated is:

Chair – Kippy Breeden, Chair, Henry County Board
Vice Chair – Dr. Brad Bark, Mayor, City of Muscatine
Secretary – Richard “Quijas” Brunk, Chair, Rock Island County Board
Treasurer – Scott Sauer, Chair, Muscatine County Board

Chair Breeden called for nominations from the floor, and none were received. Chair Breeden motioned to approve the slate of officers as presented, and Mayor Gallagher seconded. The motion passed unanimously.

5. Rock Island Arsenal Presentation. Colonel Mitchell provided an update on U.S. Army Garrison activities at the Rock Island Arsenal (RIA). The Garrison vision sees the Rock Island Arsenal as a renowned place to work, live, and play with a superior quality of life. This includes community engagement and leadership at all levels understanding the value RIA is to national security and the local community. The Garrison mission is to deliver and integrate installation support services to enable readiness for RIA mission partners.

The RIA employs more than 6,000 people living in a six-county radius. The majority of the employees are civilians, and RIA supports 566 active military and 485 reservists. RIA is the only full-service Army installation in Iowa, Illinois, and Minnesota and home to over 50 Department of Defense organizations and private companies with a global impact. The local economic impact is over \$1.2 billion per year. The average salary is \$89,288 with an average length of service of 14 years. Many of the employees serve the RIA's major commands including U.S. Army Sustainment Command, First Army, U.S. Army Joint Munitions Command, U.S. Army Garrison RIA, RIA Joint Manufacturing and Technology Center, U.S. Army Corps of Engineers Rock Island District, U.S. Army Contracting Command Rock Island, and Civilian Human Resource Agency.

One example of community engagement and partnering on services is the intergovernmental agreements with RIA for community partners to provide services. A meeting was held in November with community partners to highlight the process and potential services, such as engineering and design, custodial services, grounds maintenance, snow removal, emergency dispatching, etc. In addition, the RIA is looking for assistance from the community related to medical network, workforce development and affordable housing.

Colonel Mitchell concluded with a note on Armed Forces Day celebrations May 16-19, 2024, and the Army's 249th Birthday set for June of this year. Those who have not yet secured a visitor's pass, can go to the Welcome Center (open 7 days a week 7:00 a.m.-3:00 p.m.) at the Moline gate. The visitor application process is found here:

<https://home.army.mil/ria/index.php/my-fort/all-services/gate-information> allowing for easy access to the amenities on the island. Colonel Mitchell expressed his appreciation for the Commission's support of RIA and its vision/mission.

6. Questions or Comments by Commissioners. There were no questions or comments by Commissioners.
7. Other Business. Ms. Bulat informed Commissioners that she is working on revisions to the Bi-State Articles of Agreement and By-Laws. These include updates to the member government population counts as related to the decennial census, as well as the functions of the secretary/treasurer and allowing the executive director to sign checks under \$5,000.
8. Adjournment. The meeting adjourned at 4:05 p.m.

Respectfully submitted,



Richard "Quijas" Brunk
Secretary