

**Minutes of the**  
**REGION 9**  
**TRANSPORTATION TECHNICAL COMMITTEE**  
*Serving Rural Scott County and all of Muscatine County*

Tuesday, November 13, 2018 – 1:30 p.m.  
Scott County Administrative Building  
Room 638  
600 West Fourth Street  
Davenport, Iowa

Technical Committee Members Present

Jon Burgstrum	Scott County Engineer
Amy Fortenbacher	Transit Supervisor, City of Muscatine
Sam Shea	Iowa Department of Transportation
Brian Stineman	City of Muscatine Public Works Director
Keith White	Muscatine County Engineer

Others Present

Tara Cullison	Bi-State Regional Commission
Gena McCullough	Bi-State Regional Commission

1. Approval of Minutes of the September 27, 2018 Transportation Technical Committee Meeting Minutes. Mr. White moved to approve the Transportation Technical Committee meeting minutes as written, and Ms. Fortenbacher seconded the motion. Minutes were approved as written by consensus.
2. Consideration of the Region 9 Surface Transportation Block Grant (STBG) Evaluation Manual. Ms. McCullough presented the revised STBG – Federal-Aid Swap Guidance Manual that incorporated the Committee’s discussion from the September 27, 2018 meeting. One of the larger changes was streamlining the method used in previous years to rank projects from each jurisdiction. Project selection now coincides with established targets based on historical geographic distribution while retaining the core criteria of the current ranking process, where each project still needs to meet enhancements or improvements towards the regional transportation network. Criteria evaluation will be done by Bi-State staff and brought to the Technical Committee for discussion, rather than using criteria to rank projects. Ultimately, targets will lead programming discussion. Mr. Stineman motioned to recommend approval, contingent on an electronic, final review of the changes by the Technical Committee. Mr. White seconded, and the motion carried.
3. Overview of RPA9 Planning Review Response. Ms. McCullough presented an overview of the responses and feedback from the RPA9 Planning Review. Iowa DOT is currently working on their written review response and will provide the report to Bi-State upon completion. The DOT requires a full review for RPA’s every six years and a “check-in” every three. This review process was a full review. Ms. McCullough noted that small

community inclusivity in programming and consistent quarterly meetings were a couple of the things that warranted discussion during the review. Mr. Shea informed the Committee that the RPA planning reviews are not a certification process, but rather a helpful check-in point to ensure things are in accordance with IDOT policies. Mr. Shea added that there can be ramifications if things are found to be out of accordance.

4. Discussion of timeline for the 2045 Region 9 Long Range Transportation Plan. Ms. Cullison provided an overview of the Long Range Plan timeline that was used for the previous LRP update to help start initial conversations of the upcoming update process. Ms. McCullough asked the Committee to consider how Region 9 can incorporate performance measures, especially safety performance measures, into the long range transportation planning process because it will align better with the state's transportation planning efforts. There were no comments from the Committee on the timeline.
5. Public Comments. There were no public comments.
6. Other Business. Mr. Stineman asked for clarification on the Federal-Aid Swap policy and its relation to Davis-Bacon wage rate requirements. Mr. Shea suggested visiting the Iowa DOT Local Systems webpage for further information and resources on the Federal-Aid Swap Program. Bi-State staff offered to send the link to Mr. Stineman for the mentioned resources.

Ms. Cullison informed the Committee of a TIP amendment that came in after the Technical Committee meeting agenda was posted and will be taken directly to the Policy Committee for approval. The amendment involved changes in project scope to the Westside Trail project in the City of Muscatine. Mr. Stineman informed the group that portions of the project in the existing scope have been completed, and the stretch of the trail that is federally funded will shift north and be shorter in length.

7. Adjournment. Mr. Stineman motioned to adjourn the meeting. Mr. Burgstrum seconded the motioned, and it carried. The meeting adjourned at approximately 3:00 p.m.